

Museum of Fire COVID Safe Plan for Museum of Fire Historic Vehicle Exhibition Day, 7 February 2021

Please view the Museum of Fire's COVID Safe Plan for general COVID practices and policies. This can be viewed at www.museumoffire.net.au

The Museum of Fire is a COVID Safe organisation and as such we endeavour to conduct the Historic Vehicle Exhibition Day in a COVID safe manner.



Action being undertaken by the Museum to reduce the risk to staff, volunteers and visitors

- Regular and increased cleaning and disinfecting of all surfaces in accordance with Safe Work Australia guidelines and the Public Health Authority.
- To ensure NSW Government guidelines are followed, the number of visitors in certain areas inside and outside of the Museum space will be limited, including (but not restricted to):
 - Maximum 500 visitors within the Museum grounds at any time.
 - As the West Gate will be blocked off due to scheduled roadworks, Museum staff will monitor the number of visitors entering the premises from the East Entry Gate.
 - The Pedestrian Gate will also be monitored; however, foot traffic is usually low in this area.
 - Maximum 4 visitors in the Museum Shop at any time.
- All visitors will be required to sign in using the Services NSW QR Code.
- To ensure social distancing is adhered to:
 - Visitors will be briefed on the importance of maintaining the 4 square metre rule on arrival. We rely on our visitors to do the right thing.
 - Distanced markers will be positioned on the grass area in front of the historic display area as well as the vehicle exhibitions to ensure compliance.
 - If adequate social distancing is not maintained, Museum staff will request that visitors move to the distanced markers.
 - If social distancing is not followed, the Museum reserves the right to cancel the Historic Vehicle Exhibition Day.
 - Only ___ people are permitted in the display area at one time.
- At all times, Museum staff must ensure personal social distancing is carried out.

- A COVID marshal has been assigned. It is expected that their directions be followed at all times.
- The Museum reserves the right to stop gate entries if the situation is deemed not to be COVID safe or maximum capacity is reached.

Fire Engine Rides:

- Fire Engine rides can be undertaken however there are strict procedures in place:
 - Members of only ONE family are permitted in the fire engine at any one time
 - NO passengers are allowed to travel in the front cab with the driver
 - The interior and exterior door handles are to be cleaned with anti-bacterial wipes after each ride
 - The glass sliding window between the driver and back cabin must remain closed at all times
 - Fire Engine Rides will only be able to take place when a volunteer driver is available

Information for HFEA Members

To enable the Historic Vehicle Exhibition Day to take place HFEA members will also need to adhere to and enforce COVID restrictions and social distancing measures. The following will apply:

- HFEA members will support social distancing measures, ensuring that they follow the 4 square meter rule with other members and visitors where possible.
- If a member sees that social distancing is not taking place between visitors, the member has authority to respectfully request that they move to the socially distanced markers provided.
 - Should an issue occur, they are to notify the COVID marshal or a staff member immediately.
- HFEA members will be responsible for regularly cleaning their equipment that may come into contact with visitors.
 - It is recommended that HFEA members do not allow the public to sit in their vehicles.
 - HFEA members must not allow the public to sit in Museum vehicles.
- All HFEA members must always adhere to the Museum's COVID policies and procedures.
- HFEA members must not congregate in groups larger than 30 and all members must remain within the HFEA assigned space unless advised otherwise by the COVID marshal or Museum staff.
- Failure to comply with any of the above policies and procedures may result in you being asked to leave the Museum grounds.